

1. COMMENCEMENT EXERCISES

- 1.01 Commencement exercises are held three times each academic year: at the conclusion of each fall and spring semester and at the close of the second summer session.
- 1.02 The University Convocations Committee reports directly to the President and has primary responsibility for the planning and implementation of each commencement exercise.

2. FACULTY PARTICIPATION IN COMMENCEMENT EXERCISES

- 2.01 Participation in commencement exercises is an expectation of tenure-track and tenured members of the University faculty.
- 2.02 Temporary faculty appointees and other special instructional personnel also are encouraged to participate in commencement exercises.
- 2.03 Participating faculty are expected to wear appropriate academic regalia.

3. FACULTY ABSENCE FROM COMMENCEMENT EXERCISES

- 3.01 A member of the regular faculty who cannot attend a commencement exercise is expected to notify in writing his/her academic dean or library director, as appropriate.

APPROVED: \_\_\_\_\_/signed/  
James F. Gaertner, President

DATED: \_\_\_\_\_ 09/02/03

### **CERTIFICATION STATEMENT**

This academic policy statement (APS) has been approved by the reviewer(s) listed below and represents Sam Houston State University's Division of Academic Affairs' APS from the date of this document until superseded.

Original Date: December 21, 1979  
Reviewer(s): Council of Academic Deans  
Academic Policy Council

Review Cycle: December 1, ONY\*  
Review Date: December 1, 2005

Approved: \_\_\_\_\_/signed/\_\_\_\_\_  
David E. Payne  
Provost and Vice President  
for Academic Affairs

Date: \_\_\_\_\_09/05/03\_\_\_\_\_

\*ONY = Odd Numbered Year